

CALL FOR ABSTRACTS

You are invited to submit an abstract for consideration by the Organising Committee for presentation at the Australian & NZ Society for Geriatric Medicine NZ Retreat 2020 (ANZSGM NZ 2020). **Submissions are open from Monday 20 April 2020.**

Abstracts are invited for Oral or Poster presentations. If you submit an abstract and it is successful you must register to attend the Conference (full conference registration). You can register online at www.anzsgm2020.nz

Please submit by **6pm, 1 October 2020**. Notice of acceptance will be sent by Monday 5 October 2020.

PRESENTATIONS

Oral Presentations: If you are selected to offer an oral presentation you will need to prepare and practise a *10 minute presentation*. 5 minutes will be set aside at the end of your presentation for Q&A. Standard audio-visual equipment will be provided: lectern, microphone, PC laptop, data projector and screen.

Poster Presentations: Your poster should measure 1189mm high by 841mm wide (A0 size – portrait format). The poster should be laminated and the text should be in a font of sufficient size for easy reading at a distance of 1 metre. The poster boards will be Velcro-sensitive, please bring Velcro hooks to attach your poster to the board.

GENERAL INFORMATION

- Length: 300 words or less, excluding presenters and department
- Limit the number of authors to no more than 7
- All abstracts must be submitted in English

Your abstract should contain the following:

- **Title**
- **Authors / Presenters:** eg:
Brown, G., ABC University, Auckland, New Zealand
Smith, A., XYZ Hospital, Christchurch, New Zealand
- **Body of Abstract:** The BODY of your abstract should include these headings in bold:
 - **Introduction** (including the study hypothesis)
 - **Aims, Methods, Results, Conclusions.**

It is very important that numerical data and statistical analysis (as appropriate) are presented in the abstract. Statements such as "findings will be discussed" or "data will be presented" are not appropriate, and will likely result in return or rejection of the abstract

- **References:** References (maximum of two) in a list following the abstract.
- **Abbreviations:** must be spelt out in full at the first mention followed by the abbreviation in parentheses.

INSTRUCTIONS FOR SUBMITTING AN ABSTRACT

1. Go to www.anzsgm2020.nz
2. Click on the "Call for Abstracts" page, then the "Submit your Abstract Here" button
3. Set up a profile for yourself and follow all the online instructions
4. Complete your abstract and copy it into the text box as requested.